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TO: Board of Supervisors
FROM: Rita L. Neal, County Counsel
DATE: March 4, 2014
SUBJECT: Request to Approve a Budget Adjustment in the amount of \$15,000 from General Fund Contingencies to FC 111- County Counsel.

Recommendation:

It is recommended that the Board approve a budget adjustment of \$15,000 from General Fund Contingencies to be added to the budget of County Counsel.

Discussion:

The Office of County Counsel oversees all of the litigation filed against the County. As part of this function, unanticipated expenses arise that are not part of the department's approved budget. This budget adjustment request for \$15,000 is being made to continue to cover litigation expenses in the litigation brought by the State of California, CalTrans as eminent domain cases against property owners Sani and Welsh.

Financial Considerations:

At this time, it is respectfully requested that the Board approve a budget adjustment of \$15,000 from General Fund Contingencies to be added to the budget of County Counsel for use exclusively to represent the County in regard to the above-mentioned matters.

Results:

Approval of the adjustment to the County Counsel's budget will allow the County to continue to vigorously defend itself against litigation.

County of San Luis Obispo

Department of Veterans Services



Veterans Memorial Building, 801 Grand Avenue, San Luis Obispo, CA 93408
Telephone: (805) 781-5766 • FAX: (805) 781-5769

Dana M. Cummings
Veterans Service Office

TO: Board of Supervisors

FROM: Dana Cummings, County Veterans Service Officer

DATE: January 21, 2014

SUBJECT: Request to approve Budget Adjustment Request for \$43,998 from State Awarded Grants.

Recommendation

It is recommended that the Board of Supervisors approve the Budget Adjustment Request in the amount of \$43,998.

Discussion

In October of 2012 the Veterans Services office was awarded a state grant in the amount of \$58,664.00 to conduct outreach in the community for veterans in need of mental health services and to file claims with the U.S. Department of Veterans Affairs for those vets suffering from mental health issues resulting from their time in service. The amount of this Budget Adjustment Request is the final portion of the \$58,664.00 state awarded grant and will be used to fund temporary staff and supplies to continue these outreach efforts.

Other Agency Involvement

Veterans Services Staff work with other county staff from several other departments and other agencies from the federal, state and local level to support these outreach efforts including but not limited to the following: U.S. Department of Veterans Affairs, Department of Housing and Urban Development, California Department of Veterans Affairs, Behavioral Health Department, Probation Department and District Attorney's office.

Financial Considerations

In order to use these funds a budget adjustment for \$43,998.00 needs to be approved by a 4/5th vote.

Results

Approval of the recommended action will allow the Veterans Services Office to continue to conduct Outreach in the community to reach veterans in need of mental health services and to file claims for the veterans.

Dana M. Cummings
Veteran's Service Officer



San Luis Obispo City-County Library

P.O. Box 8107, San Luis Obispo, CA 93403-8107

995 Palm Street (805) 781-5991
Library Administration (805) 781-5784

TO: Board of Supervisors

FROM: Christopher Barnickel – Library Director *CB*

DATE: March 4, 2014

RE: Request to approve an appropriation transfer in the amount of \$40,634 from unanticipated revenue to support the San Luis Obispo Literacy Council Program.

Recommendation

It is recommended that your Board accept California State Library funding in the amount of \$40,634 and approve a budget adjustment transferring these funds into the Library's operating budget to support the San Luis Obispo Literacy Council Program. This requires a four-fifths vote.

Discussion

The California State Library has provided \$40,634 in funds to the Library as a flow through grant to the San Luis Obispo Literacy Council to provide adult basic literacy instruction and related services.

Other Agency Involvement

We have coordinated this request with the San Luis Obispo Literacy Council.

Financial Considerations

The California State Library has awarded \$40,634 to the Library as a flow through grant to the San Luis Obispo Literacy Council. There is no required match on the part of the Library for these funds, and no impact on County General Funds. This is a non-budgeted item, and pursuant to County policy needs your Board approval.

Results

To accept \$40,634 in funds that will allow the San Luis Obispo Literacy Council to augment services to the public.



Office of Tom J. Bordonaro, Jr., County Assessor

County Government Center, 1055 Monterey St., Ste. D360, SLO, CA 93408
(805) 781-5643 Fax: (805) 781-5641 Web Site: slocounty.ca.gov/assessor

TO: Board of Supervisors
FROM: Tom J. Bordonaro, Jr. - Assessor
DATE: January 23, 2014

SUBJECT: Request to amend the fixed asset list for Fund Center 109 – Assessor to add storage cabinet for the preservation and storage of the historical maps.

RECOMMENDATION

Amend the fixed asset list for FC 109 – Assessor to add storage cabinet for preservation and storage of the historical maps.

DISCUSSION

The Department currently has \$25,000 budgeted for the preservation and storage of the historical maps, which includes the acquisition of a storage cabinet. The \$25,000 is currently in account 5050340 Professional and Special Services. The Assessor is requesting to amend the fixed asset list and \$5,832 of the funds be moved to account 5500030 Fixed Asset.

OTHER DEPARTMENT INVOLVEMENT/IMPACT

The requested budget adjustment has been coordinated with the Auditor-Controller's Office.

FINANCIAL CONSIDERATIONS

The requested action will amend the fixed asset list and move \$5,832 of budget expense from the department's services and supplies budget to the capital outlay budget so that the expenditure may be capitalized and assigned to the proper asset. The requested budget adjustment will not increase budgeted expense appropriations and will have no impact on the department's budgeted level of General Fund support.

RESULTS

The requested action will enable the department to expend the budgeted amount from the correct budget account and allow it to be assigned to the proper capital asset; the storage cabinet is for the preservation and storage of the historical maps. Without this action, the department will not be able to complete the budgeted purchase for this asset.



C o u n t y o f S a n L u i s O b i s p o

GENERAL SERVICES AGENCY

Janette D. Pell, Director

TO: **Board of Supervisors**

FROM: **Janette Pell, General Services Director**

DATE: **January 21, 2014**

SUBJECT: **Request to approve a budget adjustment in the amount of \$10,166, and amend the Fixed Asset List for FC 11309 – Architectural Services to add a plotter printer**

RECOMMENDATION

General Services Agency recommends that your Board 1) Approve a Budget Adjustment in the amount of \$10,166 from FC 11309 Services and Supplies to Capital Outlay-Equipment, and 2) Amend the Fixed Asset List to add a plotter printer (4/5 vote required)

DISCUSSION

The existing plotter printer in the Architectural Services department broke in November 2013, and had been used by the department for more than 13 years after originally being salvaged from another County department. Repair of this old printer is costly and is not advisable.

The requested action will enable the department to purchase a replacement printer that will be utilized by both Parks and Architectural Services. This printer will be used for all production drawings, large format printing and scanning. The new printer will be environmentally friendly, allowing for digitized paperless output, and has a time-saving faster printer speed.

FINANCIAL CONSIDERATIONS

This budget adjustment of \$10,166 is necessary to purchase a replacement plotter printer as a capital asset. The purchase is budgeted and will be fully funded from Fund Center 113.

OTHER AGENCY INVOLVEMENT

This request has been coordinated with the Administrative Office and the Auditor Controller's Office.

RESULTS

The requested action will enable the department to expend the budgeted amount as a capital asset, and improve customer service for the County.

Reference E-Bar No. 1314083